

FOSTER SCHOOL COMMITTEE  
MINUTES

Captain Isaac Paine School  
160 Foster Center Road  
Foster, RI 02825

Tuesday, December 18, 2012  
Open Session – 7:00pm

1. **Convene Meeting** – Chair, Kathleen Swanson, called the meeting of the Foster School Committee (FSC) to order on Tuesday, December 18, 2012 at 7:02pm.
  - a. *Roll Call* – all members were present: Kathleen Swanson, Chair, Shelly Pezza, Vice-Chair, member, Ron Cervasio, Superintendent/Principal, Dr. Davida Irving, and FSC secretary, Mrs. McCullough.
  - b. *Pledge of Allegiance* - was recited by all in attendance.
2. On a motion by Mr. Cervasio and seconded by Ms. Pezza, the FSC **voted to go into Executive Session for discussion and/or action regarding those items of business referred to in the R.I.G.L. 42-46-5(a)(1) Personnel – Job Performance, Superintendent / Principal, (2) Collective Bargaining and Litigation – Educational Support Personnel Contract.** Motion passed.  
Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to recess from Executive Session and reconvene Open Session. Motion passed. Vote = 3-0-0.

Mrs. Swanson reported out that Collective Bargain and Litigation – Educational Support Personnel Contract was discussed and no votes were taken. The FSC voted to recess to Executive Session later for Personnel – Job Performance.
3. **Public comment** – no Public Comment.
4. **Building Use Requests** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC approved the request of Girl Scout Troop #270 for December 12 & 18<sup>th</sup> from 3:10pm to 4:30pm. Motion passed. Vote = 3-0-0.
5. **Approval of Minutes** – on a motion by Mr. Cervasio and seconded by Ms. Pezza, the FSC approved the minutes as stated. Mrs. Swanson clarified the FSC was voting to approved Tuesday October, 23, 2012 Executive Session and Open Session. Motion passed. Vote = 3-0-0.
6. **Approval of Warrants** – on a motion by Mrs. Swanson and seconded by Ms. Pezza, the FSC approved the Warrant dated December 14, 2012 for \$96,965.63. Discussion followed. Motion passed. Vote = 3-0-0.

On a motion by Mrs. Swanson and seconded by Ms. Pezza, the FSC approved the Warrant dated December 7, 2012 for \$35,976.79. Discussion followed. Motion passed. Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mrs. Swanson, the FSC approved the Warrant dated November 30, 2012 for \$40,349.88. Motion passed. Vote = 3-0-0.

- a. *Business Manager's Report* – discussion. No votes taken.

## **7. Old Business (for discussion/action)**

- a. *Appointments – Business Manager* – on a motion by Mrs. Swanson and seconded by Ms. Pezza, the FSC voted to appoint Kelly Russ as Interim Business Manager to be paid \$40.00 / hour and to work with Malcolm until such time as she is prepared to take it over. Discussion. Motion passed. Vote = 3-0-0.
- b. *Curriculum Coordination with Gloucester* – Dr. Irving reported that they have not had a meeting since last month. Mrs. Swanson wants clarification from this school as well as Gloucester and the Region as to how we all compare to each other and where the gaps are. Discussion followed.
- c. *2013-2014 Budget Workshops* – the next Budget Workshop is scheduled for January 15, 2013 at 6:30pm.

## **8. New Business (for discussion/action)**

- a. *End of Year UCOA* – 2012-2013 budget will be based on the end of year UCOA.

## **9. Communication/Reports**

- a. *Correspondence* – a letter from Greg stating no litigation is pending against the Foster School Department that would call for financial disclosure and no unpaid bills or expenses. This letter will go to the Auditors.
- b. *Superintendent's Report* –  
We are focusing on the safety of our students and staff and are reviewing plans and talking with the Chief of Police, Coin, and with Mr. McGovern. Some plans are reviewing pick-ups and drop-offs of students at the beginning and end of the day. She will be submitting a Capital Budget request form for the improvement of our security, i.e. new locks for classroom doors, and many other items. FSC asked that the forms be filled out properly and that we meet the scheduled turn in date. Discussion followed. No votes taken on this issue.  
Dr. Irving wished everyone a Happy Holiday.

- c. *Future Agenda Items* –
  - Technology
  - Facilities Update
  - Policies – related to security & safety
  - Capitol Projects
  - School Committee Re-organization

On a motion by Ms. Pezza and seconded by Mrs. Swanson, the FSC voted to reconvene Executive Session. Motion passed. Vote = 3-0-0.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC reconvened Open Session at 8:26pm. Motion passed. Vote = 3-0-0.

Mrs. Swanson stated that Personnel – Job Performance was discussed. No votes were taken.

On a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to “Seal” the Executive Session Minutes. Motion passed. Vote = 3-0-0.

**10. Adjournment** – on a motion by Ms. Pezza and seconded by Mr. Cervasio, the FSC voted to adjourn at 8:28pm. Motion passed. Vote = 3-0-0.

Respectfully submitted,

Helena McCullough  
Secretary Foster School Committee